

Statutory Instrument No. 23 of 1987

STATISTICS ACT
(Cap. 17:01)

**STATISTICS (SURVEY OF EMPLOYMENT AND EMPLOYEES)
(AMENDMENT) REGULATIONS, 1987**
(Published on 20th February, 1987)

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation
2. Amendment of First Schedule to S.I. 105 of 1985

IN EXERCISE of the powers conferred on the Minister of Finance and Development Planning by section 15 of the Statistics Act, the following Regulations are hereby made —

1. These Regulations may be cited as the Statistics (Survey of Employment and Employees) (Amendment) Regulations, 1987. Citation
2. The First Schedule to the Statistics (Survey of Employment and Employees) Regulations, 1985 is hereby amended by substituting for that Schedule the following new Schedule — Amendment of First Schedule to S.I. 105 of 1985

"FIRST SCHEDULE

FORM SEE - IPC

STATISTICS ACT 1967 (Cap 17:01)

STATISTICS (EMPLOYMENT AND EMPLOYEES) REGULATIONS 1987

Central Statistics Office
Private Bag 0024
Gaborone Botswana

Telephone: Gaborone 350364/350369

SURVEY OF EMPLOYMENT AND EMPLOYEES
FOR THE MONTH OF SEPTEMBER 1986

This return should cover only one establishment - that named in the above label. If your business has more than one activity or operates from more than one location, please submit a separate return for each major activity and location. Please return the completed form in the enclosed reply-paid envelope within 30 days. KEEP ONE COPY FOR YOUR RECORDS.

PART A: EMPLOYMENT AT END OF SEPTEMBER 1986

1. Please amend the name or postal address shown in the label above if these are incorrect

2. Does this return relate to the business unit and location described in the label above? Yes - Continue
No - Please contact the CSO to explain why. RT F100

3. As at the end of the month, how many owners, proprietors and unpaid family members were working at the above establishment for at least 1 hour per week? (Exclude paid family members and company directors. These should be included in 4 below).	Working proprietors and unpaid family workers:	
	Males (1)
	Females (2)
	Total (3)
4. As at the end of the month, how many paid employees were on the payroll of the above establishment? (Include all employees, whether casual, temporary or permanent or whether they are paid on a monthly, weekly, hourly or any other basis. Include those temporarily absent on pay who will return to work after their absence. Exclude persons leaving during the month. Submit a separate return for employees at any other establishment).	Paid employees:	
	Citizen - Males (4)
	Females (5)
	Non citizen - Males (6)
	Females (7)
	Total paid employees (8)

PART B: REMUNERATION DURING SEPTEMBER 1986

5. What was the total payment made to employees at the establishment during the month? (Include total wages, salaries, allowances, overtime, bonuses and other cash payments and cash benefits paid during the month. Exclude non-cash benefits. Include payments made to employees who left or joined during the month. Report gross earnings before tax or other deductions).	Payments to:	
	Citizens	P (9)
	Non Citizens	P (10)
	Total payments to employees	P (11)

LARGE ESTABLISHMENTS: Please give reasons for any big increase or decrease in employment or remunerations since March 1986

PART C: UNFILLED VACANCIES AT END OF SEPTEMBER 1986

NOTE: Vacancies are positions for which you are actively recruiting, advertising or otherwise attempting to fill - or would do so if you believe that suitable applicants were available. Exclude vacancies which you are not able to fill due to lack of finance or lack of business. Only unfilled vacancies should be shown. Exclude positions which are already filled - whether filled by expatriates or Botswana.

6. At the end of the month, how many unfilled vacancies did you have at this establishment? Total number of unfilled vacancies: (12)

PART F: DECLARATION

I, the undersigned, hereby certify that the information supplied in this form is correct and complete to the best of my knowledge and belief

Date: Signature:

Name and address (BLOCK LETTERS):

.....

..... Telephone:

OFFICE USE ONLY	
Rec'd	
Recorded	
Checked	
Entered	
Filed	

MADE this 11th day of February, 1987.

**P.S. MMUSI,
*Vice-President and Minister of
Finance and Development Planning.***

L2/7/150 IV